



# Attorney & Notary Supply, Inc.

PO Box 2895  
Renton, WA 98056

www.ans-inc.net  
Email: ans@ans-inc.net

Phone: 425-271-6353  
Fax: 425-271-6396

## ***IT'S TIME TO RENEW YOUR NOTARY COMMISSION AND NOW YOU ARE IN CONTROL***

In an ongoing effort to expedite the process of renewing your Notary Public license (commission) the State of Washington requests that all notaries personally file their **new notary bond** directly with the Department of Licensing's Notary Section online at the Notary Section website.

*Be assured, we are still here to assist you with your bond,  
insurance, supplies & training.*

Our service includes; rapid issuance of the state required Notary Surety Bond, a full line of notarial supplies, Notary Errors and Omissions Insurance, as well as regularly scheduled training sessions throughout the state.

### **To renew your notary bond with us and your license directly with the state:**

1. Complete the enclosed Bond Information / Declaration of Applicant page.
2. Complete the enclosed Commission Order Form. This is where you order your required new notary bond as well as supplies and optional insurance.
3. Return these two pages to our office with the payment method of your choice.
  - Once we receive your request we will write your bond and send it to you via email.
4. Register your profile at the Department of Licensing's Notary Section website <https://www.dol.wa.gov/business/notary/> where, if you have not done so already, you will create your notary profile through the SecureAccess Washington (SAW) account. (Please allow half an hour for this step.)
  - File your **new**, signed, notary bond using the Notary Section's website.
  - Remember to print your notary license. We need a copy of it to manufacture and legally release your stamp.
5. If you have pre-ordered your supplies simply send us a copy of your notary license via email at [license@ans-inc.net](mailto:license@ans-inc.net) or Fax 425-271-6396
  - If you didn't pre-order your supplies you can order them at this time.

*Should you not want to electronically file the bond yourself we can accommodate you by paper processing your application and bond with the State of Washington's Notary Section for an additional \$10.*

*Please keep in mind that paper processing can take up to six weeks and requires different paperwork.  
Call our office and we will email you that information.*

# *A.N.S. Bond Information for the state of: \_\_\_\_\_*

Printed name as commissioned: \_\_\_\_\_

Personal mailing address: \_\_\_\_\_  
\_\_\_\_\_

Date of birth: \_\_\_\_\_

Daytime phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

This is the email address we will use for sending your bond.

If a renewal your current commission expiration date: \_\_\_\_\_

If a renewal your current license number: \_\_\_\_\_

## *Declaration of Applicant:*

- I understand that information provided will be used for fulfilment of my order. Including writing my state required notary bond as well as issuance of supplies, if ordered.
- I acknowledge that it is my responsibility to file my issued bond with the state and that issued bonds will not be refunded or cancelled.
- I understand that the state required notary bond offers me no personal/financial protection. For my protection I have been offered notary training from the state website.
- I acknowledge that my notary stamp will not be manufactured or released until I provide a copy of my new notary license to Attorney & Notary Supply, Inc.
- I have not been convicted of a felony or crime involving fraud, dishonesty or deceit.
- I have not been found guilty in any legal proceeding or disciplinary action to have acted fraudulently, dishonesty or deceitfully.
- I have not had a notary commission denied, revoked or restricted in any state.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please return this page with your Commission Order Form to our office via:  
E-mail [orders@ans-inc.net](mailto:orders@ans-inc.net) , fax 425-271-6396 or the U.S. Postal Service.*

# A.N.S. Commission Order Form for the state of: \_\_\_\_\_

- Please ship my stamp & supplies to my personal address supplied with Bond Information  
 Please ship my stamp & supplies to my work address as indicated below.

Shipments are sent via USPS and will not be replaced if postal records reflect shipment as delivered.

Attention: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

NON-TAXABLE REQUIRED ITEM	PRICE	TOTAL
STATE REQUIRED NOTARY BOND	50.00	
<b>Non-Taxable Optional Items</b>		
Notary Training Seminar	135.00	
\$10,000 Notary E&O Insurance (4 years)	40.00	
\$15,000 Notary E&O Insurance (4 years)	50.00	
\$25,000 Notary E&O Insurance (4 years)	60.00	
\$30,000 Notary E&O Insurance (4 years)	70.00	
\$50,000 Notary E&O Insurance (4 years)	100.00	
\$100,000 Notary E&O Insurance (4 years)	200.00	
<b>Total of Non-Taxable Items</b>		

TAXABLE NOTARY SUPPLIES	PRICE	QTY	TOTAL
1. Self-Inking Ideal Stamps*			
a. Round	41.50		
b. Rectangular	41.50		
c. Ink	7.00		
2. Pre Inked Slim Stamp, without handle*			
a. Round	43.50		
b. Rectangular	43.50		
c. Ink	7.00		
3. Regular Style Stamp (stamp pad needed)*			
a. Round	31.50		
b. Rectangular	31.50		
4. Ink Pads			
a. Black Stamp Pad	7.00		
b. Mylar Ink Kit	45.00		
5. New Style Hand Held/Desk Combo Embossing Seal			
a. Complete Seal	43.50		
b. Insert Only	35.50		
6. Seal Impression Inker, with black or blue ink	17.50		
7. ANS Notary Journal			
a. Soft Cover-Spiral Bound-300 Entries	19.75		
b. Hard Cover- 300 Entries	29.75		
8. Standard Notary Journal			
Soft Cover-Spiral Bound-300 Entries	19.75		
9. Basic Notary Journal			
Soft Cover-Spiral Bound	29.75		
10. Notary Privacy Guard	11.95		
11. Locking Journal Bag	38.50		
12. Finger Print Pad	8.00		
13. Self Inking Name/Appointment Expires Stamp (Up to 2 lines)	17.50		
14. Self Inking Individual Acknowledgement Stamp	39.00		
15. Self Inking Representative Acknowledgement Stamp	39.00		
16. Self Inking Verification on Oath or Affirmation Stamp	39.00		
17. Self Inking Witnessing or Attesting a Signature Stamp	39.00		
18. Self Inking Attestation of a Copy Stamp	39.00		
Taxable Subtotal			
Shipping & Handling			
<b>TAXABLE TOTAL WITH SHIPPING &amp; HANDLING</b>			
Tax- Multiply Taxable Total with the Local Tax Rate <i>Call for assistance or visit our website for your current Tax Rate</i>			
<b>TOTAL SUPPLY ORDER WITH TAX &amp; SHIPPING</b>			
+ <b>Total of Non-Taxable Items</b>			
=			
<b>Total Order with Tax &amp; Shipping</b>			

## Ink Color

- Black  Blue  Purple  
 Red  Green

## Payment Options

Payment by Check:  
 Make Check payable to "A.N.S., Inc."

**OR**

### **Credit Card Info**

- VISA  MC  Discover  Amx

Card Holder Name \_\_\_\_\_

Card # \_\_\_\_\_

Expiration Date \_\_\_\_\_

3-Digit Code \_\_\_\_\_

**OR**

- Call for Credit Card info

Supply Subtotal	Shipping
\$0-\$10	\$2.50
\$11-\$17	\$5.00
\$18-\$30	\$8.00
\$31-\$50	\$11.00
\$51-\$80	\$13.50
<b>Over \$80 call for correct charge</b>	

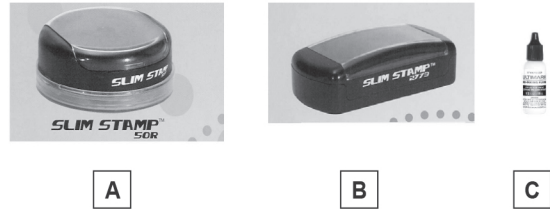
Please return this page with your Bond Information form to our office via:  
 E-mail orders@ans-inc.net, fax 425-271-6396 or the U.S. Postal Service.

★ RUBBER STAMPS ★

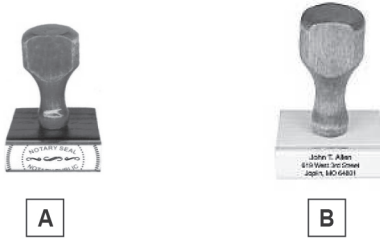
1 SELF-INKING IDEAL STAMPS



2 PRE-INKED SLIM STAMPS W/O HANDLE



3 REGULAR STYLE RUBBER STAMPS (For Use With A Stamp Pad)



4 INK PADS



Does Not Include Stamp Pad. These stamps may also be used if working with Mylar and the Mylar stamp pad kit.

For use on paper documents

For use on mylar documents

★ All inked rubber stamps require re-inking on a regular basis. WARRANTY VOID IF STAMP IS NOT RE-INKED USING APPROPRIATE BRAND OF INK ★  
 SIZE OF NOTARY STAMPS COMPLIES WITH STATE NOTARY LAW

★ EMBOSSING SEALS ★

5 NEW STYLE IDEAL HAND HELD/DESK COMBO EMBOSSING SEAL



- A Complete Seal
- B Insert Only

6 SEAL IMPRESSION INKER



(For inking embossed impressions) Blue or Black

Please note, Previous models have been discontinued by the manufacture. Purchasing a complete new seal may be necessary

★ NOTARY JOURNALS ★

Our notary journals are fully compliant with state notarial recordkeeping requirements while offering you two different levels of protection. Both of our soft cover journals are spiral bound and hold 300 entries. Hard cover journals are bound as books are and come with a lifetime binding guarantee.

7 ANS JOURNAL OF NOTARIAL ACTS

- A ANS Soft Cover Journal
- B ANS Hard Cover Journal

The A.N.S. Journal offers you an extra layer of protection by providing three different statements for the customer to sign evidencing the type of representation they are making by signing their document. It is designed specifically for the notary who notarizes for a variety of clients & documents and wants proof they did their entire job.

DATA	IDENTIFICATION	INDIVIDUAL ACKNOWLEDGEMENT	REPRESENTATIVE ACKNOWLEDGEMENT	VERIFICATION ON OATH OR AFFIRMATION
Date of Act / Time of Act Type of Notarial Act: <input type="checkbox"/> Individual Acknowledgement <input type="checkbox"/> Acknowledgement Representative Type of Representative Capacity: <input type="checkbox"/> Verification on Oath or Affirmation <input type="checkbox"/> Witness Signature <input type="checkbox"/> Certifying a Copy <input type="checkbox"/> Certifying an Act or Event <input type="checkbox"/> Other	Name Printed _____ Address _____ City _____ Signature _____ Type of Identification _____ Identifying Numbers _____ Type of Document _____	I, _____, affirmed to the Notary Public that I am the person named in the document, and that I have signed it as my free and voluntary act.	I, _____, affirmed to the Notary Public that I am authorized to sign the document as the _____ of _____ to be the free and voluntary act of such party. Additional Information: _____	I, _____, affirmed to the Notary Public that I am the person named in the document and I swear or affirm that the statements I have made are true.

8 STANDARD JOURNAL OF NOTARIAL ACTS

STANDARD Soft Cover Journal

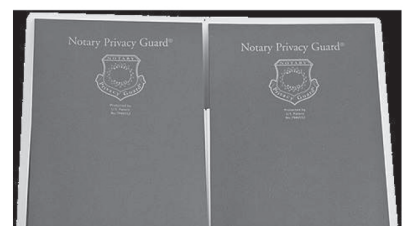
The Standard Journal gives you the most basic protection as required by law.

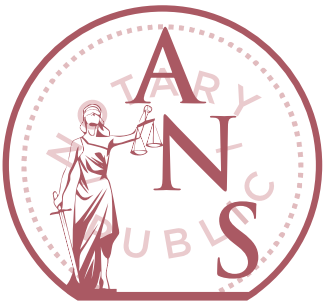
Date	Customer Name & Address	Customer Identification
Time		
Additional Information:		

Type of Notarial Act	Type of Document(s)	Customer Signature
<input type="checkbox"/> Individual Acknowledgement <input type="checkbox"/> Representative Acknowledgement <input type="checkbox"/> Verification on Oath or Affirmation <input type="checkbox"/> Witness Signature <input type="checkbox"/> Certifying a Copy <input type="checkbox"/> Certifying an Act or Event		

10 NOTARY PRIVACY GUARD

Prudent notaries keep a journal which contains clients' private information. Use of the Notary Privacy Guard® not only protects the client, but also protects the Notary Public by limiting client's exposure.





# Attorney & Notary Supply, Inc.

PO Box 2895  
Renton, WA 98056

www.ans-inc.net  
Email: ans@ans-inc.net

Phone: 425-271-6353  
Fax: 425-271-6396

*There is more to notarizing than just watching people sign documents and filling in the blanks!*

**All five types of notarial acts have different, specific actions which by law the notary must follow.**

*As a Notary Public **you** are subject to criminal, civil and administrative penalties and your state required notary bond does not protect you.*

Your only protection is following the Washington State notary law.

*This is why A.N.S. training uses multi-sensory teaching methods to keep you engaged. Connecting you with the knowledge you need to do your job within the scope of the law.*

We know that everyone learns differently and because we believe in the value of education we offer both year round statewide classroom instruction as well as live monthly webinar sessions.

Every class comes with a comprehensive workbook written specifically for Washington Notaries.

This is approved for 3.5 MCLE credit hours with the Washington State Bar Association and qualifies as 3.5 CPE credit hours with the Washington State Board of Accountancy.

*Classroom and Webinar Sessions Have Been Scheduled.  
Early sign up is recommended as classroom sessions have limited attendee space and the workbook for on-line session is mailed a week before class.*



# SEMINAR SCHEDULE

## Classroom Sessions\*

**ISSAQUAH** **May 8, 2024**  
A.N.S. Issaquah Office 3:00-6:30  
14401 Issaquah-Hobart Rd SE #201  
Issaquah WA 98027

**TRI CITIES** **June 18, 2024**  
Holiday Inn-Richland 9:30-1:00  
802 George Washington Way  
Richland WA 99352

**SPOKANE** **June 20, 2024**  
Ruby River Hotel 9:30-1:00  
700 N Division St  
Spokane WA 99202

**ISSAQUAH** **July 16, 2024**  
A.N.S. Issaquah Office 3:00-6:30  
14401 Issaquah-Hobart Rd SE #201  
Issaquah WA 98027

**BELLINGHAM** **August 20, 2024**  
OXFORD SUITES 9:30-1:00  
4051 Meridian St  
Bellingham WA 98226

**ISSAQUAH** **September 17, 2024**  
A.N.S. Issaquah Office 3:00-6:30  
14401 Issaquah-Hobart Rd SE #201  
Issaquah WA 98027

## Webinar Sessions via Zoom 1:00-4:45

Wednesday, May 15<sup>th</sup>

Tuesday, June 11<sup>th</sup>

Wednesday, July 24<sup>th</sup>

Tuesday, August 13<sup>th</sup>

Tuesday, September 10<sup>th</sup>

I am taking this course for 3.5 hour credits for:

- CPE with the WA State Board of Accountancy  
 MCLE with the WA State Bar Association

WSBA # \_\_\_\_\_

**\*CLASSROOM SESSIONS ARE LIMITED  
TO NO MORE THAN 25 ATTENDEES**

NAME: \_\_\_\_\_ DAY PHONE: \_\_\_\_\_

WORKBOOK MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

I WILL ATTEND TRAINING ON: \_\_\_\_\_

**Session fee of \$135.00 must be paid at time of registration.**

**Link for webinar class and workbook will be sent about a week before the session.**

**THIS IS A CONFIRMED RESERVATION • Copy this form for your records.**

### You may register via:

Phone: 425-271-6353

Fax: 425-271-6396

Email: training@ans-inc.net

Mail: P.O. Box 2895  
Renton, WA 98056

### **Credit Card Info**

Visa  MC  Discover  Amex

Card Holder Name \_\_\_\_\_

Card Holder Signature \_\_\_\_\_

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ Auth Code \_\_\_\_\_

**Credit Card Charges Cannot be Cancelled**